

# Oak Harbor Track Invitational

## Oak Harbor High School

May 5, 2023

Entries must be submitted online using the Online Entry Form at [www.baumspage.com](http://www.baumspage.com).

Entry Window Opens: **OPEN**

Entry Window Closes: **11:00 am Fri., May 5th**

### Please note the following:

1. Rosters must be submitted through Baum's Page Online Entry System before the entry deadline.
  - **Late entries may not be processed or if accepted, are subject to a Late Entry Penalty!**
2. All User Accounts are deleted every summer. If you don't have an account created during cross country or wrestling, you will need to **Apply** for an account for the current school year.
3. **The Entry and Scratch windows will close precisely at the time posted above!**

### To register online:

1. Go to [www.baumspage.com](http://www.baumspage.com), click the link to **Track**, then the link to **Online Entry System Login** or select this meet and click on the **Online Entry Form**.
  - a) Detailed instructions are available on the **Help Page** under **Printable Instructions for Track**.
2. **If you have an account:**
  - a) Click on **Login** and enter your **UserID/e-mail address** and **Password!**
  - b) If you forget your **UserID** or **Password**, click the **Help** link and select the appropriate solution.
3. **If you do not have an account:**
  - a) Click **Apply** and submit an **Application**.
  - b) Use a valid e-mail address and any password that you can remember!
4. **Submit an "intended" roster early!** Return later to make corrections and final changes.
  - a) Use **Add/Modify Athletes** to enter your athlete's names, grades, and competitor number (OHSAA high schools only) into the database. \*The list will be alphabetized automatically.
    - i) Enter your complete roster. **Include anyone who could conceivably compete!**
    - ii) Use **Submit Event Rosters** to enter athletes, relays, and marks.
      - a) **To enter individual events:** Select the athlete from the list and enter a mark.
      - b) **To enter a relay:** Enter a mark and select the 4 anticipated relay team members.
        - (1) List in expected order. Changes may be made before the team competes!
  - b) **Always** click **Save/Submit and Print Rosters** when you finish to submit the roster!
    - i) Click the **Printable Roster and Confirmation Form** to print a copy for your records.
    - ii) What you see on the **Confirmation Form** is what will be submitted for the meet!
  - c) **Return anytime before deadline to make changes!**
5. The **Online Scratch/Substitution Form** will only be accessible **after the entry window closes** and **prior to Scratch deadline!** To access the **Scratch/Substitution Form**:
  - a) **Login** and select **Submit Event Rosters** while the **Scratch Window** is open.
    - i) Select the event and click **View Printable Roster**.
    - ii) On the next screen, select **Scratch/Substitution Form** and list your changes in the correction box for the specific event. If the meet manager requests, enter a mark.
  - b) The **Scratch/Substitution window will close precisely at the time posted above!**

**If there are any problems with the Online Form click the Help link and submit a Help Request!**

- **Please allow up to 24 hours for a response.** \*Most responses will be in less than 8 hours.
- **Send e-mail to [help@baumspage.com](mailto:help@baumspage.com), call Gary Baumgartner at 513-424-6201, or Terry Young at 740-753-0561 if you need immediate help!**